**NATIONAL UNIVERSITY OF PUBLIC SERVICE**

**Faculty of Military Science and Officer Training**

**Language Testing Centre**

**REQUEST FORM FOR RESCHEDULING A NATO STANAG 6001 EXAM**

If candidates cannot appear at the exam at the appointed time, they can reschedule their exams **in writing (email) one day prior to the exam**. **On the day of the exam or after the exam, requests for rescheduling are not accepted**. Rescheduling an exam within the same exam period is not allowed. Candidates may reschedule their exam only once.

**The fee of the procedure is HUF 4,000**, which is payable by bank transfer.

**The addressee of the bank transfer is:**

Please transfer the fee in **Hungarian currency**(Hungarian forints.)
**The name of our university is:**Nemzeti Közszolgálati Egyetem
**The official address is:** 1083 Budapest, Ludovika tér 2.
**Account of the institution**: Magyar Államkincstár
**BIC/SWIFT code:** **HUSTHUHB**
**IBAN number:** HU46-10023002-00318259-00000000

**When you transfer the fee, please, write in the announcement window:**

Your name and STANAG exam rescheduling

**The proof of payment should be attached to this request. You can send your request for rescheduling and the proof of payment by email (the email address of the Language Testing Centre is** nyelvvizsga kozpont@uni-nke.hu) **or you can also submit them in person in the Language Testing Centre.**

NAME:

DATE and PLACE OF BIRTH:

Please, inform us about the following *(marking with an X)*:

LEVEL OF THE EXAM: STANAG 1 󠄀 STANAG 2 󠄀 STANAG 3

THE SKILLS YOU WOULD LIKE TO RESCHEDULE:

 Listening Speaking Reading Writing

The exam period you would like to reschedule the exam for:

We will inform you in email about your new exam date(s) 14 days before the exam at the latest.

If your email address or any of your personal data change, please send us written notification (email) about it.

….(day) …………………………(month) …………(year)

 signature